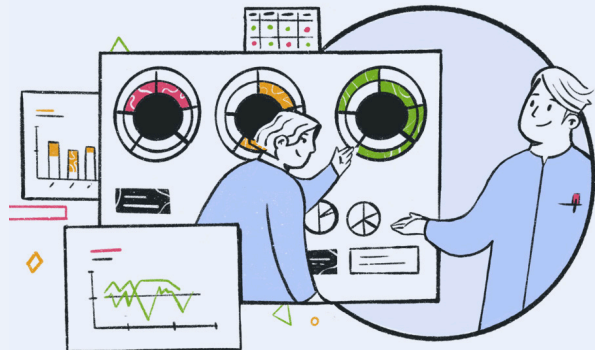




QCD Cheat Sheet

Industry 4.0

Created and published by
the **iObeya Team**



QCD Cheat Sheet

Foreword

Dear User,

This Cheat Sheet was designed to let you quickly grasp the essential features of the QDC add-on.

We wish you a pleasant start! We hope that QCD will improve your everyday activities, and positively impact your business.

Enjoy!

The **iObeya Team**

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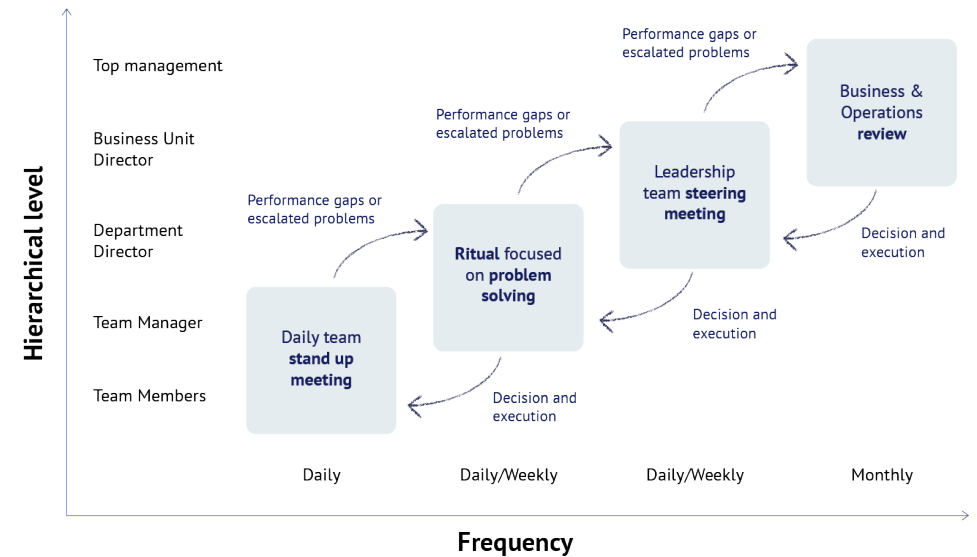
QCD Cheat Sheet

Introduction

Performance management and continuous improvement are two fundamental and intertwined building blocks of any Lean and Industry 4.0 system.

Performance management allows you to steer your business. Continuous improvement makes it better, step by step.

Whatever your business, effective performance management and continuous improvement are vital to staying **competitive** in the long run.



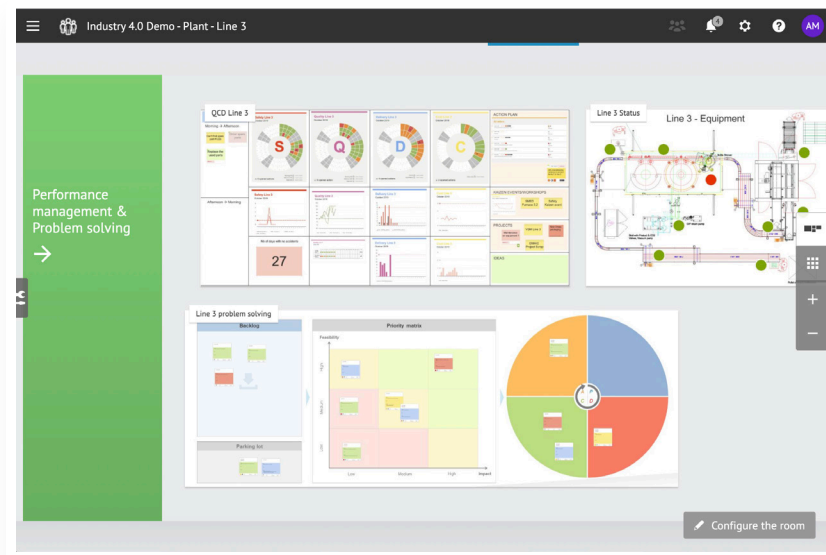
QCD helps you achieve that through:

- an **operator-friendly** interface with **effortless data entry**.
- **faster decision making** with corrective **action escalation**.
- overall performance **outlook** and drill down. with indicator **consolidation**.
- easy **data integration** with your IT systems via **API**.
- **easy to deploy** add-on with board and room **templates**.

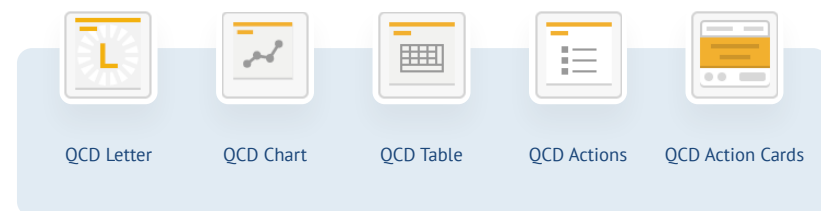
QCD Cheat Sheet

QCD Board

Your starting point for performance management with iObeya.

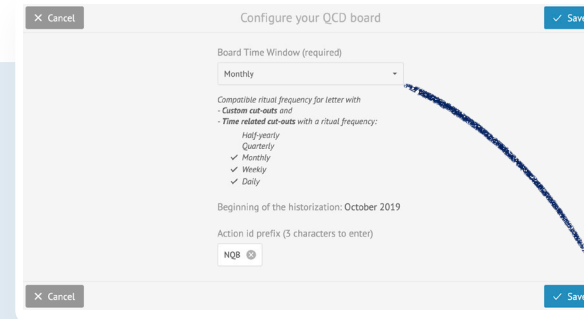


QCD Tools, by Default in QCD Boards



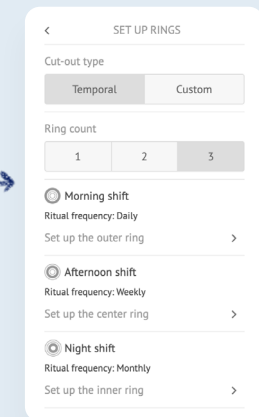
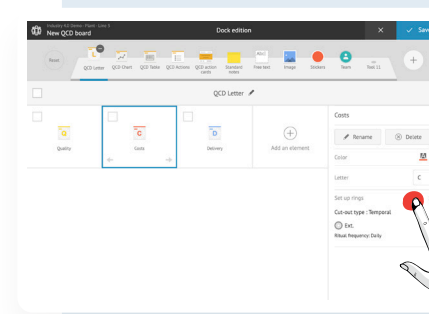
Configure Your Board (Room Administrator Only)

1. Add a **QCD board** in your room, then type its **name**.
2. Choose the **board time window (short term)**.



The board time window determines:
- its letters **maximum** time windows
- their ritual frequencies

3. Configure your **letters**.

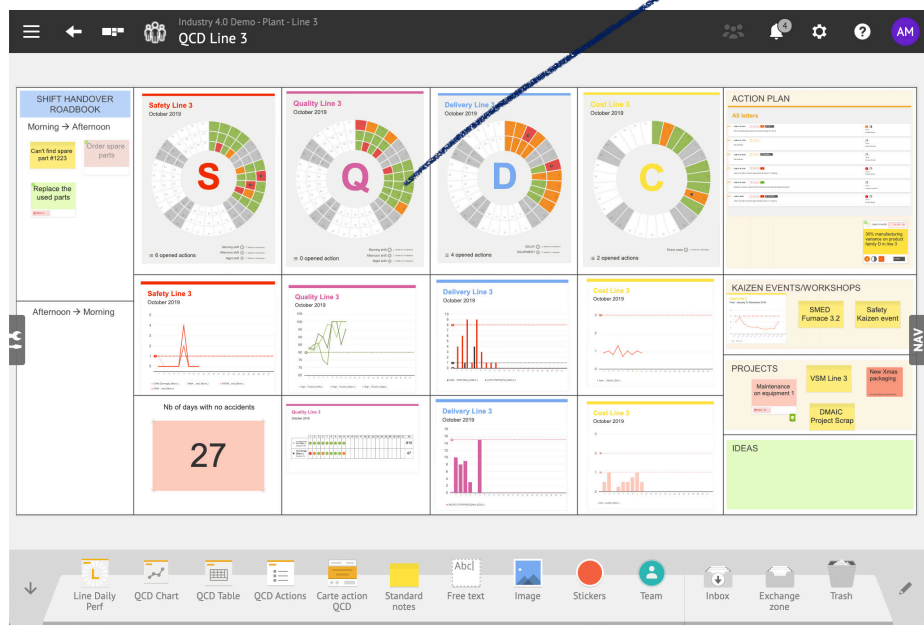


Configure the **rings** of the letters

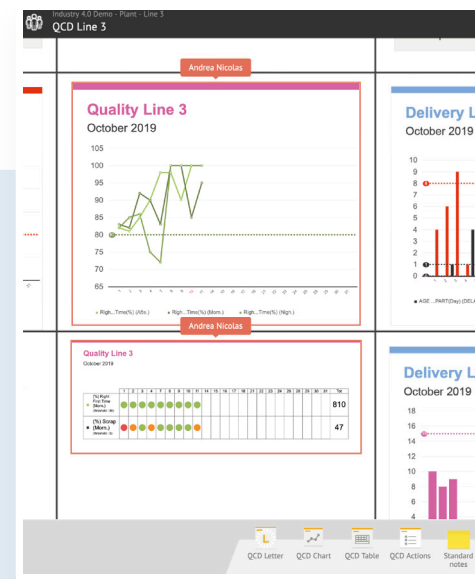
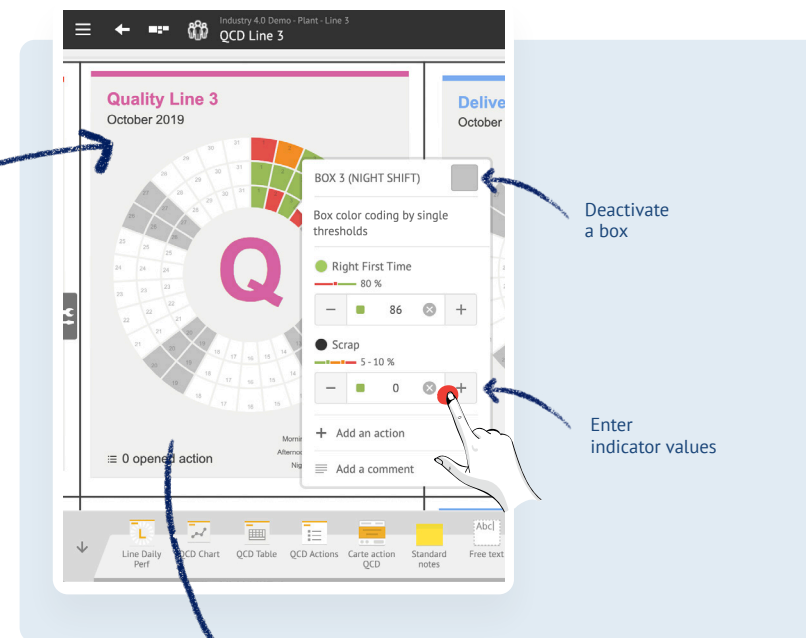
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KPIs

Manage your performance with QCD dedicated boards.



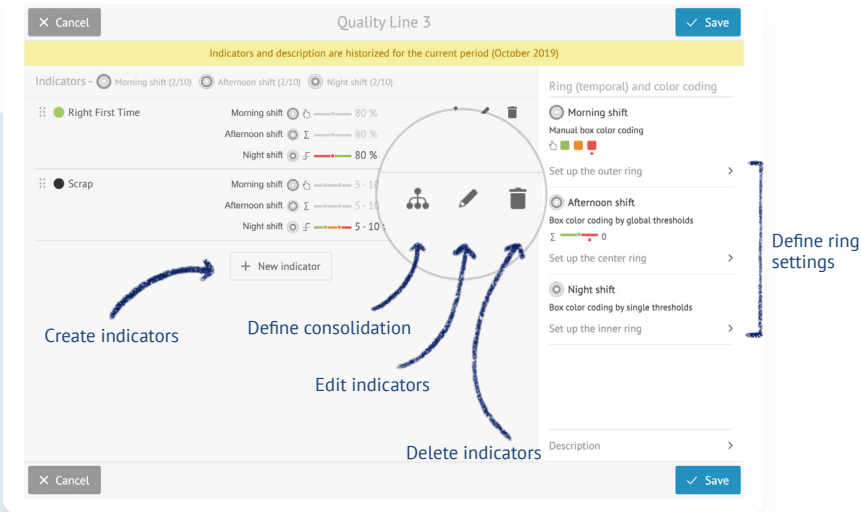
Enter Indicator Values, and Visualize Them



Data refresh as soon as changes are made in the letter.

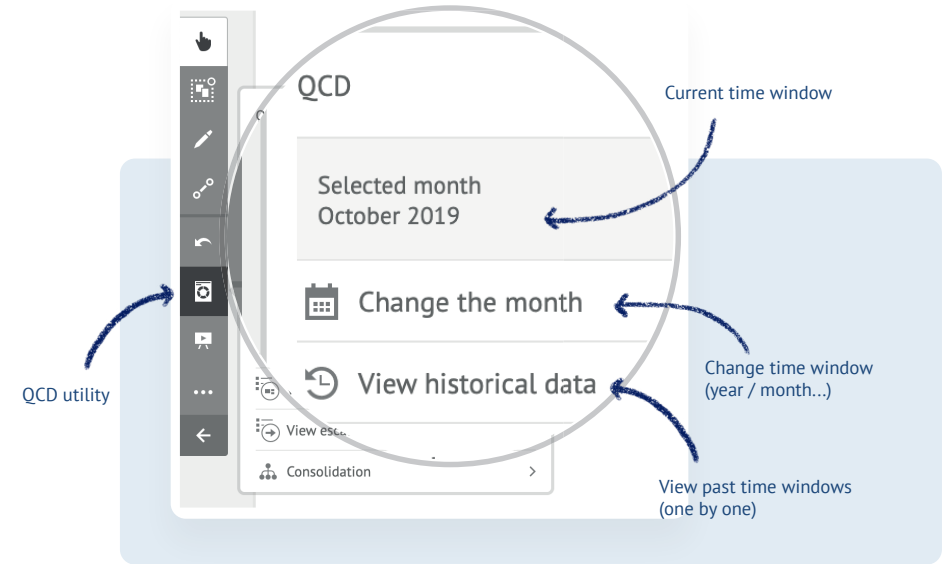
Indicator Setup (Room Administrator Only*)

1. Tap the **letter** anywhere outside the ring.
A menu appears.
2. Tap **Settings**.
Indicators and rings are displayed below.

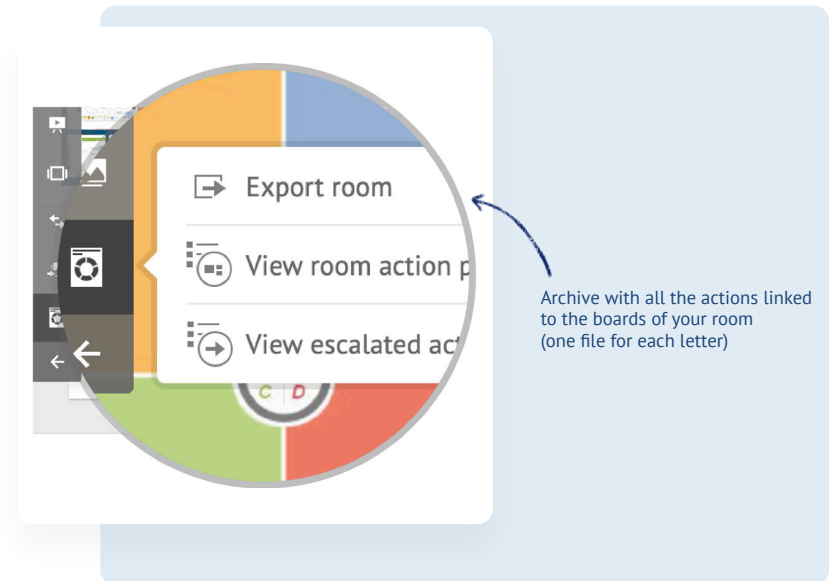


* Read-only for simple users

QCD Utilities in a Board



QCD Utilities in a Room

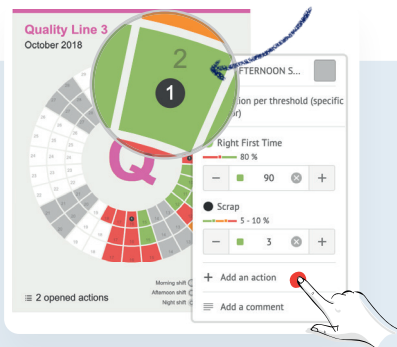


Action Plan

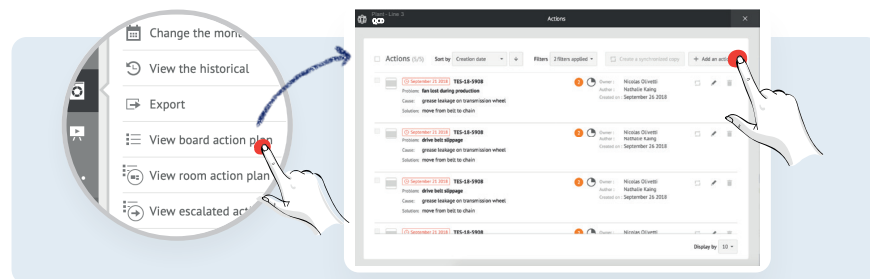
Create an Action

From a **box**:

Number of actions related to a box

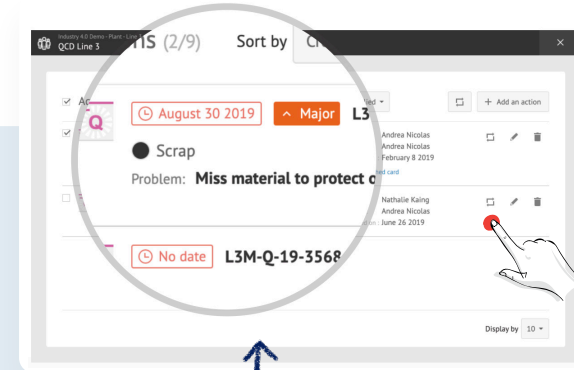


From the **room action plan**:



Create an Action Card

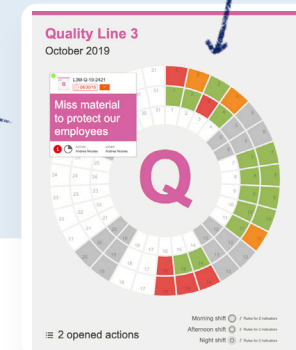
From an existing **action related to a letter**:



Your action generates an action card that appears on the letter.

You can use your action card like any other iObeya card or element.

The action and the action cards are synchronized: Any changes will be updated automatically.



From the **QCD action cards tool**:



Visualize and Manage Your Action Plan

At a platform level with the **QCD actions Tool**:

Manage actions from **any board in any room**

At a Room/Board level with the **QCD utilities**:

Get an archive of all actions per board

Multiple views of your actions

At an action level with **QCD action cards**:

Action Escalation Settings (Room Administrator Only)

Define an escalation type from your room.

Choose an escalation type to follow-up.

Escalation

Escalate an action by choosing an escalation type, and its reason.

Escalation type

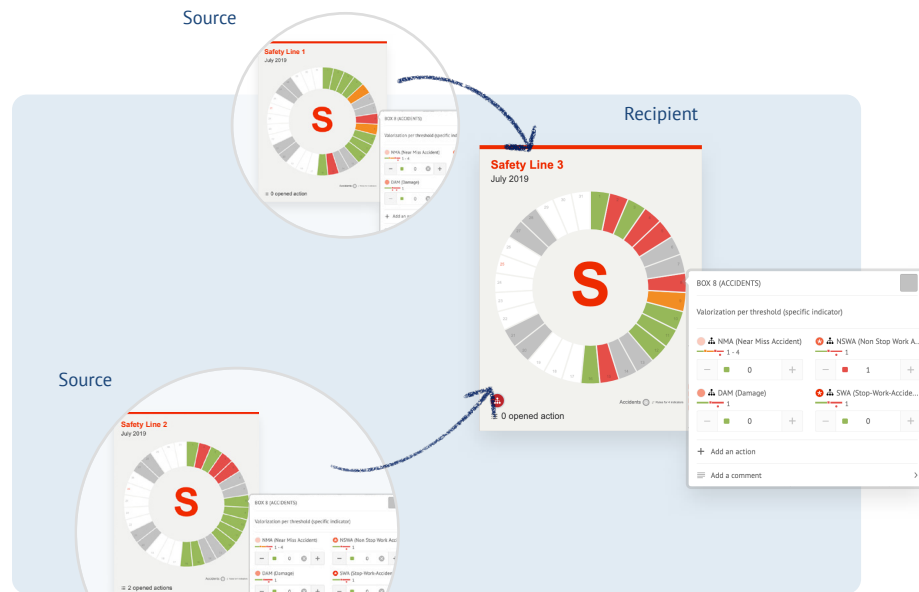
Escalation reason (required to escalate an action)

Escalation answer (filled out by the selected level)

QCD Cheat Sheet

Consolidation

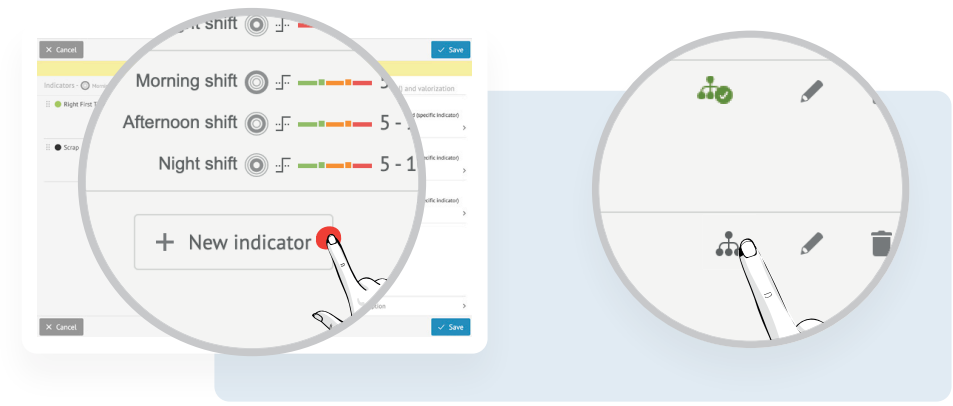
Design your KPI tree by combining indicators through automated consolidation!



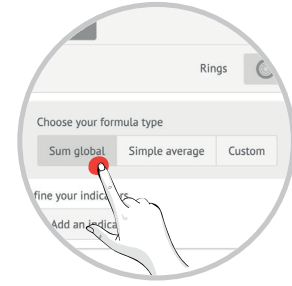
Get an instant overall view of how your teams are performing. Build your cockpit.

Create a Consolidated View (Room Administrator Only)

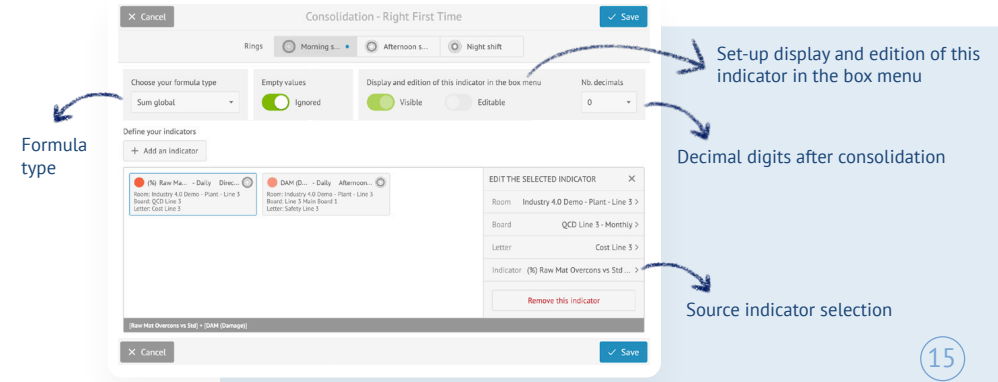
1. Create a recipient indicator.
2. Tap the consolidation icon.



3. Define the consolidation formula: sum, average, or custom.



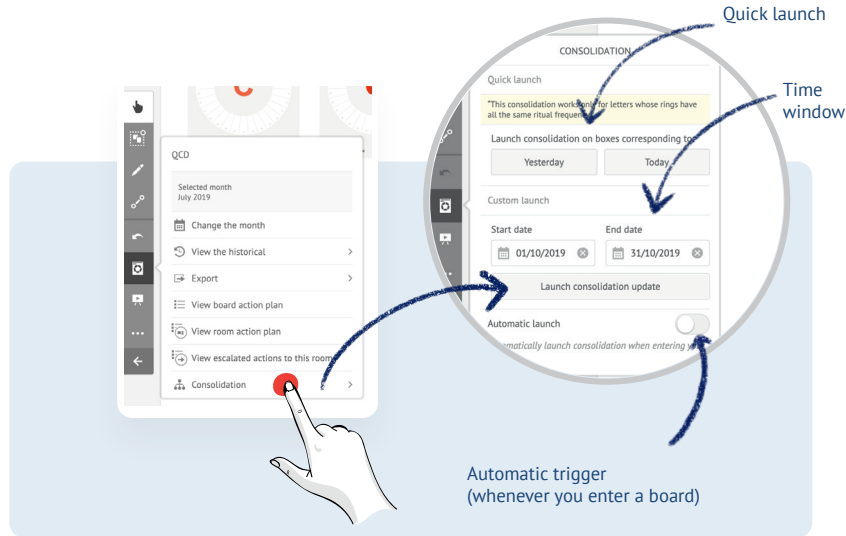
4. Pick source indicators from any room and board you have access to.



Trigger Your Consolidated View

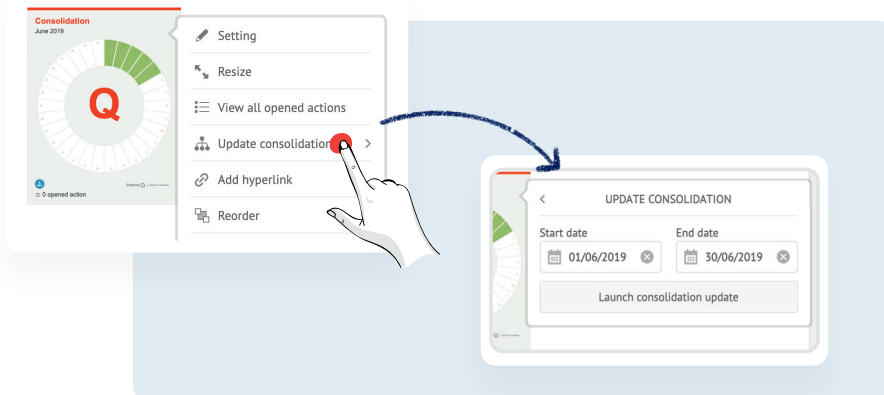
From the **QCD utility panel**:

- All type of users, except read-only ones
- All board letters with consolidation will be updated



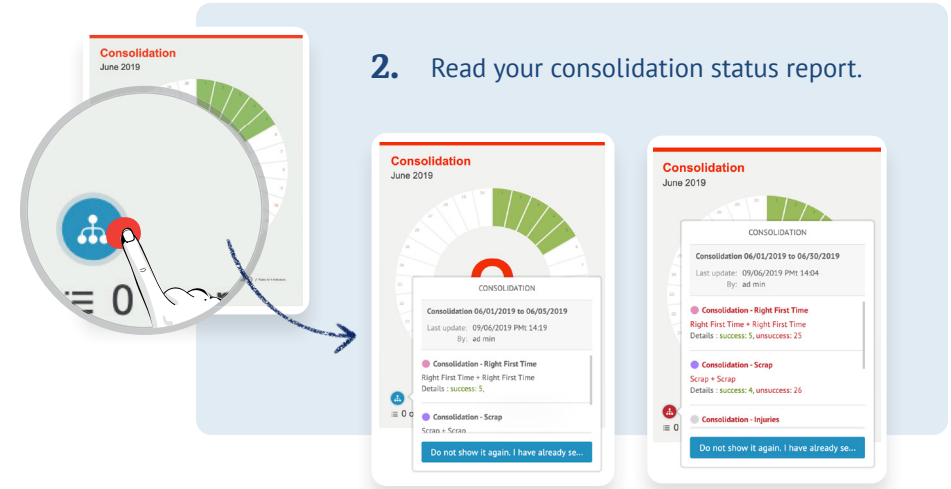
From a **letter**:

- All type of users, except read-only ones



Get Your Results in the Letter

1. Tap the consolidation icon.



Get Your Results in Boxes

1. Tap a box.

2. Read your consolidation status report.





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